

# CONEXPO 2023 CHECKLIST

**CICB**  
Elevating Your Expertise.



## TRAVEL



Book your flights

Book your hotel room(s)

Arrange transportation

(Optional) Reserve monorail passes



## LOGISTICS



Secure your exhibitor pass

Research "must-dos"

Plan breakfast and dinner options



## EVENTS



Schedule education sessions

Add exhibitors to your show planner

Register for events



## DAY-TO-DAY



Plan 1-2 halls per day

Add breaks to your schedule

Create a plan, but do not fill every minute